

# CALL FOR ARTISTIC BICYCLE RACK PROPOSALS

12/12/12

## San Marco Square, Jacksonville, Florida

Sponsored by the San Marco Preservation Society

### Proposals Due BY February 2, 2013

#### Introduction

The San Marco Preservation Society (SMPS) is soliciting proposals for permanent artistically designed outdoor bicycle racks (Racks) to be located throughout San Marco Square in Jacksonville, Florida. The purpose of the Racks is to provide locations where visitors can secure their bicycles in addition to enhancing the visual environment through these artistically designed elements. SMPS expects to select up to two artists with this Call for Artistic Bicycle Rack Proposals.

#### Documents Included

- This Call for Proposals includes the following documents:
  - Call For Artistic Bicycle Rack Proposals.
  - Submission Form.
  - Artist Agreement Form.

#### Eligibility

- This opportunity is open to participation by individuals 18 years of age or older residing in Northeast Florida in one of the following five counties: Duval, St. Johns, Clay, Baker or Nassau.
- There are no limits as to how many designs a Proposer may submit for consideration.

#### General Rack Specifications

- Proposals must include at least one design for a single bicycle rack plus one design for a six station bicycle rack. Designs can be different for each Rack. Artist should include in the design description their intent for differing designs or for all of the same design. Sidewalk locations will be determined by SMPS.
- SMPS will select one artist's proposal for a minimum of four single Racks plus one for a six station Rack. This artist may be requested to provide four additional single Racks or a separate artist may be selected for the four additional single Racks.
- Racks must be:
  - Constructed of permanent materials, be vandal resistant and virtually maintenance-free.
  - Designed to be structurally secured to a concrete foundation.
  - Capable of withstanding adverse weather conditions including high winds, high temperatures, humidity, heavy rain, storms, etc.
  - Be able to withstand a high traffic, public environment.
  - Take into consideration the safety of the users.
- A small plaque with the donor's name will be provided for each Rack. Artist may incorporate donor's name into the Rack design.

#### Proposer's Responsibilities

- Proposer is responsible for costs of design, detailing, fabrication and delivery of the Racks to the designated location.

- Any engineering design or calculations required for the Racks by City Of Jacksonville will be the responsibility of the Proposer.
- Proposer will be responsible for any required maintenance of the Racks for one year after installation.

### **SMPS Responsibilities**

- SMPS will provide to selected Proposer(s) \$500 (five hundred dollars) for each single Rack and \$2000 (two thousand dollars) for the six position Rack. Fifty percent of this honorarium will be paid to Proposer upon execution of the Artist's Agreement Form, and the remaining fifty percent will be paid upon delivery of the Racks.
- SMPS will obtain and pay for any permits required by the City of Jacksonville.
- SMPS will provide concrete foundations and install Racks accordance to the Proposer's design.
- SMPS will provide Commercial General Liability insurance covering the project during delivery and installation of the Racks.

### **Submissions**

- Proposer's submission package must include Submission Form, description, sketches/images; resume (limited to one page), and SASE for return of submitted materials (if desired by Proposer).
- Description shall include media, dimensions and general installation/anchorage requirements.
- Submit a Windows compatible CD with digital images. Images should be jpg format, readable on a PC. The CD must be labeled with the Proposer's name and reference San Marco Bicycle Racks.
- Email submissions will not be considered.
- There is no submission fee.
- Submission constitutes agreement by Proposer to the criteria and details outlined in this Call for Artistic Bicycle Rack Proposals.
- Email questions to: [lauren@smpsjax.com](mailto:lauren@smpsjax.com).
- Submit to: San Marco Preservation Society, South Jacksonville City Hall, 1468 Hendricks Avenue, Jacksonville, FL 32207, Attn: Diane Martin.

### **Selection Process**

- SMPS will be the sole decision maker in selecting the artist(s) for the Racks. Selection will be based upon the criteria outlined in this Call for Proposals including experience with similar projects. Preference will be give to proposals that are creative, innovative, of high aesthetic quality and consistent with the existing San Marco Square aesthetic.
- SMPS may reject any or all proposals and waive all informalities.

### **Agreement and Terms**

- Successful entrants must sign an Artist Agreement Form with SMPS, a draft copy of which is included herewith and made part of this Call for Artistic Bicycle Rack Proposals.

### **Schedule**

- **January 2, 2013:** Issue Call for Artwork Proposals.
- **February 2, 2013:** Proposals due by end of business day.
- **February 16, 2013:** Notification of acceptance/decline.
- **May 11, 2013:** Deliver completed Racks.